



CPD LOGBOOK

CPD Portfolio for the Annual Cycle ending **31st December 2020**

FORM: ERB/CPD/F3.0

POSTAL ADDRESS	PHYSICAL ADDRESS	EMAIL & TEL.
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SURNAME:	
GIVEN NAMES:	
ERB REGISTRATION No.:	
CURRENT PRACTISING CERTIFICATE No.	
CURRENT PRACTISING CERTIFICATE ISSUE DATE:	
CURRENT PRACTISING CERTIFICATE EXPIRY DATE:	

CATEGORY 1: DEVELOPMENTAL ACTIVITIES

10hrs/Credit (Maximum is 2 Credits per year in this category)

ACTIVITY	PROVIDER	FROM (dd/mm/yyyy)	TO (dd/mm/yyyy)	TOTAL DURATION (in hours)	CREDITS EARNED	VERIFICATION
Activity could be: Congress, conference, workshop, lecture, refresher course, seminar, or colloquium. (e.g. Conference – 2020 International Engineering Week)	If provider is not a recognized voluntary association or accredited institution, provide name of recognized voluntary association approving the activity				Credits earned = number of hours spent on activity. NOTE: Credits earned ≠ Credits Claimed	Provide proof of attainment or participation e.g. Certificate or confirmation letter from provider
CREDITS CLAIMED (Observe maximum credits for category)						

CATEGORY 2: WORK-BASED ACTIVITIES

(Maximum is 3 Credits per year in this category)

ACTIVITY	PROVIDER (e.g. Name of employer)	FROM (dd/mm/yyyy)	TO (dd/mm/yyyy)	TOTAL DURATION (in hours)	CREDITS EARNED	VERIFICATION
Activity could be: Work-based activity or mentorship of an ERB Graduate or Registered Engineer Work-based activity = 300hrs/credit (max. 2) Mentorship = 50hrs/credit (max 1) (e.g. Work-based activity – Design of HVAC system for Client X. My duties included ,,,)					Credits earned = number of hours spent on activity. NOTE: Credits earned ≠ Credits Claimed	Provide proof of attainment or participation e.g. confirmation letter from provider
CREDITS CLAIMED (Observe maximum credits for category)						

CATEGORY 3: DEVELOPMENTAL ACTIVITIES

(No maximum credits for this category. However, maximum credits per activity must be observed)

ACTIVITY	PROVIDER	FROM	TO	TOTAL DURATION	CREDITS EARNED	VERIFICATION
Activity could be: Membership of professional institution/BIE Council membership/ERB Board membership/Participation in engineering advancement meetings/Part-time lecturing/Self-study, etc. Refer to pages 12 – 14 of CPD policy for extensive list of activities (e.g. Membership – BIE)	(e.g. Name of institution)	(dd/mm/yyyy)	(dd/mm/yyyy)	(in hours)	Credits earned = number of hours spent on activity. NOTE: Credits earned ≠ Credits Claimed	Provide proof of attainment or participation e.g. Certificate confirmation letter from provider
CREDITS CLAIMED (Observe maximum credits for category)						